



JOINT DISPLAY APPLICATION / RELEASE for

Gathering of the Guilds Gallery 2019

If you are hoping to place a piece of your work in the Gathering of the Guilds Gallery (GotGG), please complete and return this page with your Glass Gallery application. One Artist per form. Please print clearly. Thank you!

Return completed form to: Ann Mackiernan, 8280 SW Miller Hill Rd., Beaverton, OR 97007

What is the Gathering of the Guilds Gallery?

A gallery-like display area is often incorporated into the show providing the artists an additional venue to showcase their work. Each exhibiting artist has the opportunity to place a single piece of work inside the display on a **first-come, first-served basis**, dependent upon available space. Items placed in the GotGG are for sale and, if sold, may be replaced with another item from the same artist. The Gathering of the Guilds will provide limited table or pedestal space along with lighting for the display. If your piece requires hanging, please let the GotGG Team know so we may try to make arrangements for such display. Special display requirements such as stands, jewelry displays, armatures, chain, bust and fabric are the responsibility of the artist.

Please complete this form if you intend to submit a piece for the display. This preliminary information will help the GotGG Team determine what will be required to showcase each item correctly. We understand things may change between the time you submit your application and the actual time of the show – just keep us informed if things do change dramatically in display method and/or size.

All GotGG items, along with any support materials, must be delivered to the GotGG area no later than 6pm Thursday before the show in order to give the team sufficient time to properly set up the display. Any items submitted after the 6pm deadline, but before the 10am Friday opening of the show, may be accepted on a space available basis only. Please check in all display items with Sue Bradley from OGG.

Place a label with your name and booth number on the back of the item; label any support materials with your name, and indicate if it is included in the price, has an additional cost, or is not for sale. **Place the price on the piece where it can be easily seen** so people do not need to handle the item to find the price. The GotGG Team will create a card to place next to the item listing the artist's name and booth number.

If someone is interested in purchasing an item on display, the GotGG Volunteer will instruct them to take the name card to the artist's booth to complete the sale. After the sale, an artist may place a new item in the GotGG – be sure it is labeled and priced!

Volunteers will be staffing the GotGG during show hours, and reasonable precautions will be taken, but neither OGG nor the Gathering of the Guilds will cover any loss. You are required to sign the release below before any piece will be accepted for display. All items displayed in the gallery will be checked out to their rightful owner by Sue Bradley from OGG.

ARTIST Name	Description Please give a brief description of process, materials, etc.
Phone	Will your item require: <input type="checkbox"/> Pedestal <input type="checkbox"/> Hanging Bracket (on wall) <input type="checkbox"/> Jewelry Case <input type="checkbox"/> Hanging Bracket (from bar) <input type="checkbox"/> Other (describe): _____
Cell Phone	
E-mail Address	Approximate size of item in inches: Height Width Depth

Gathering of the Guilds Gallery (GotGG) Participation Agreement

By signing this agreement, I understand that, although the Gathering of the Guilds Gallery will be staffed during show hours and all reasonable care will be taken to ensure the safekeeping of my item, neither the Oregon Glass Guild nor the Gathering of the Guilds take responsibility for my item. I agree to this as a condition for placing my item in the GotGG.

Signature: _____ Date: _____

For Committee Use Only!	GotGG application received on: _____ Assigned Booth # _____
-------------------------	---