

Application for Oregon Glass Guild Glass Gallery 2012

If two artists are sharing a booth, BOTH artists must complete and sign this application. Please print clearly. Thank you!

Return completed and signed application, with payment, to: Charlene Fort, PO Box 156, Hood River, OR 97031

FULL PAYMENT for booth space, including corner premium if requested, MUST accompany this application.

***** Exhibiting artists MUST be current OGG members when submitting this application. *****

Go to oreonglassguild.org for membership details. Do NOT submit membership application/dues with this application!

ARTIST #1 - Primary Contact Name Address City/State/Zip Phone Cell Phone E-mail Address Website Address May we place your e-mail and website addresses in the program? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you intend to place a piece of your work in the Pavilion? <input type="checkbox"/> Yes (complete Pavilion application) <input type="checkbox"/> No Pick ONE category that best describes your work... <input type="checkbox"/> Stained Glass / Cold <input type="checkbox"/> Blown Glass <input type="checkbox"/> Kiln-Formed Glass <input type="checkbox"/> Jewelry <input type="checkbox"/> Lampwork Preferred Load-In Day: <input type="checkbox"/> Wed <input type="checkbox"/> Thurs Preferred Load-In Time: <input type="checkbox"/> morning <input type="checkbox"/> afternoon <input type="checkbox"/> after 5pm Do you plan to volunteer? <input type="checkbox"/> Yes <input type="checkbox"/> No Can you volunteer DURING the show? <input type="checkbox"/> Yes <input type="checkbox"/> No	ARTIST #2 Name Address City/State/Zip Phone Cell Phone E-mail Address Website Address May we place your e-mail and website addresses in the program? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you intend to place a piece of your work in the Pavilion? <input type="checkbox"/> Yes (complete Pavilion application) <input type="checkbox"/> No Pick ONE category that best describes your work... <input type="checkbox"/> Stained Glass / Cold <input type="checkbox"/> Blown Glass <input type="checkbox"/> Kiln-Formed Glass <input type="checkbox"/> Jewelry <input type="checkbox"/> Lampwork Preferred Load-In Day: <input type="checkbox"/> Wed <input type="checkbox"/> Thurs Preferred Load-In Time: <input type="checkbox"/> morning <input type="checkbox"/> afternoon <input type="checkbox"/> after 5pm Do you plan to volunteer? <input type="checkbox"/> Yes <input type="checkbox"/> No Can you volunteer DURING the show? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Each space gets ONE SIGN. It should read:

BOOTH SIZE PREFERENCE There are a limited number of 5x10 booths and corner booths! Get your application in early for the best chance at getting one of these spaces!!	Quantity	Size	Price	Extension	
		10' x 10'	\$310.		
		10' x 20'	\$620.		
		5' x 10'	\$230.		
		5' x 20'	\$460.		
		Corner Premium	\$60.		
		GROUP Booth (48" wide x 24" deep tabletop;)		\$120.	
		Late Registration Fee (due with applications received after March 1st)		\$50.	
<i>(make check payable to Oregon Glass Guild)</i>					

Glass Gallery Participation Agreement

By signing this agreement, I acknowledge that I have read the **Glass Gallery Rules, Regulations and Information** document and agree to abide by the rules and regulations set forth in the document. I understand that the Glass Gallery reserves the right to remove any non-complying items or close, without refund, any participant's booth not conforming with these rules and regulations. **Any disagreements regarding the rules and regulations, or between participants, will be settled by the Glass Gallery Chair, and I agree to abide by that decision.**

Glass Gallery will not be held liable for failure of the event to take place. Furthermore, I release the Oregon Glass Guild (OGG), its officers, sponsors and agents from responsibility in case of loss or damage to all or part of my exhibit or my person.

I understand that a **25% commission fee on gross sales** is due at the close of the show. The **commission will be reduced** if I complete a pre-arranged work assignment before, during or after the show: 4 volunteer hours pays 15%; 8 volunteer hours pays 12%; 12 volunteer hours pays 10%. **I am responsible for arranging my work assignment with the Volunteer Chair no later than April 30th or be subject to the 25% commission fee.** I agree with this schedule and will pay the fee in full at the close of the show.

I certify that the work in my booth is produced substantially by me.

By signing this agreement, I grant OGG permission to use, for publication with attribution, any photos submitted in conjunction with this show.

Signature Artist #1: _____ date _____ Signature Artist #2: _____ date _____

For Committee Use Only! Complete application received on: _____ Ranking # _____ Assigned booth # _____



PAVILION APPLICATION / RELEASE for Oregon Glass Guild Glass Gallery 2012

If you are planning to place a piece of your work in the Pavilion,
please complete and return this page with your Glass Gallery application.
ONE ARTIST per form. Please print clearly. Thank you!

Return completed form to: Charlene Fort, PO Box 156, Hood River, OR 97031

What is the Pavilion?

A gallery-like display area is often incorporated into the show providing the artists an additional venue to showcase their work. Each exhibiting artist has the opportunity to place a single piece of work inside the Pavilion on a **first-come, first-served basis**, dependent upon available space in each category: Stained Glass / Cold, Blown Glass, Kiln-Formed Glass, Jewelry and Lampwork. Items placed in the Pavilion are for sale and, if sold, may be replaced with another item from the same artist. OGG provides limited wall space, a structure for “window hangings” and pedestals along with lighting for the display. Special display requirements such as stands, jewelry displays, armatures, chain, bust and fabric are the responsibility of the artist.

Please complete this form if you *intend* to submit a piece for the display. This preliminary information will help the Pavilion Team determine what will be required to showcase each item correctly. We understand things may change between the time you submit your application and the actual time of the show – just keep us informed if things do change dramatically in display method and/or size.

All Pavilion items, along with any support materials, MUST be delivered to the Pavilion area no later than 7pm Thursday in order to give the team sufficient time to properly set up the display. Any items submitted after the 7pm deadline, but before the 10am Friday opening of the show, may be accepted on a space available basis only.

Place a label with your name and category (Stained Glass / Cold, Blown Glass, Kiln-Formed Glass, Jewelry, Lampwork) on the back of the item; label any support materials with your name. **Place the price where it can be easily seen** so people do not need to handle the item to find the price. The Pavilion Team will create a card to place next to the item listing the artist’s name and booth number. There are no business cards or advertising materials allowed in the Pavilion.

If someone is interested in purchasing an item on display, the Pavilion Volunteer will instruct them to take the name card to the artist’s booth to complete the sale. After the sale, an artist may place a new item in the Pavilion – be sure it is labeled and priced!

Volunteers will be staffing the Pavilion during show hours, and reasonable precautions will be taken, but OGG will not cover any loss. You are required to sign the release below before any piece will be accepted for display.

AWARDS: Exhibiting artists may cast their vote for First Place in each category along with Best of Show on Friday morning between 9am and 10am. A special ballot can be found in your Welcome Packet. Show attendees will have the opportunity to cast their vote for the “People’s Choice” award during show hours on Friday and Saturday.

ARTIST Name Phone Cell Phone E-mail Address	Description of Item Which category BEST describes your item? <input type="checkbox"/> Stained Glass / Cold <input type="checkbox"/> Blown Glass <input type="checkbox"/> Kiln-Formed Glass <input type="checkbox"/> Jewelry <input type="checkbox"/> Lampwork Will your item require: <input type="checkbox"/> Pedestal <input type="checkbox"/> Hanging Bracket (on wall) <input type="checkbox"/> Jewelry Case <input type="checkbox"/> Hanging Bracket (from bar) <input type="checkbox"/> Other (describe): Approximate size of item in inches: Height Width Depth
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Glass Gallery Pavilion Participation Agreement

By signing this agreement, I understand that, although the Pavilion will be staffed during show hours and all reasonable care will be taken to ensure the safekeeping of my item, the Oregon Glass Guild takes no responsibility for my item. I agree to this as a condition for placing my item in the Pavilion.

Signature: _____ Date: _____

For Committee Use Only! Pavilion application received on: _____ Assigned booth # _____
